



## *Radiant Beauty by Ashley Bridal Contract*

We are truly honored that you've selected us for your special day. We know your wedding will be cherished in memories for years to come and we're thrilled to contribute to your story. This agreement outlines our partnership leading up to your event. Please review, sign and return along with your retainer fee. If the schedule or other details are still unfolding, it's perfectly fine to leave those for later; we will finalize the day-of specifics as they become available to us. Again, congratulations!

Today's Date: \_\_\_\_\_

<b>WEDDING DATE:</b>
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Bride's Name:	Bride's Cell:
Mailing Address:	Email:
Instagram Account:	\$200 Retainer Fee Paid?    YES / NO Date Paid: <input type="checkbox"/> Cash <input type="checkbox"/> Check (written to Ashley Bromirski) <input type="checkbox"/> Credit (Invoice via Square or Venmo)
Permission to post/tag?    YES / NO	
Consultation Date:	Engagement / Bridal Portrait Date:

Wedding Venue:	Location for Beauty (if different from venue):
Time of Ceremony: Ready by Time: <input type="checkbox"/> To Be Determined (we'll get back to this!)	Wedding and/or Day-of Planner: Email:
Hair Stylist: Email:	Photographer: Photographer Arrival Time:
Emergency Day of Contact: Cell:	

Misc. Notes: \_\_\_\_\_

**Bridal Party:** Please provide list of individuals who will be receiving makeup and/or hair services, along with their roles (e.g., Mother of Bride [MOB], Mother of Groom [MOG], Maid of Honor [MOH], Bridesmaid, Bridal Attendee). This information will assist us in crafting a seamless beauty schedule to ensure a smooth and efficient flow on your special day!

<input type="checkbox"/> Makeup <input type="checkbox"/> Hair	<input type="checkbox"/> Makeup <input type="checkbox"/> Hair	<input type="checkbox"/> Makeup <input type="checkbox"/> Hair
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\* Please note a separate Day-of Beauty Schedule will be made once timing & details are known.

**CONTRACT TERMS**

**BOOKING:** A signed contract as well as a non-refundable retainer fee of \$200 on the date of signing is required to secure a date and schedule makeup services. Contracts can be mailed or scanned/emailed. The \$200 retainer fee will be deducted from your wedding day service total. Check or credit card accepted to pay retainer. A small convenience fee is applied for all credit card transactions. If paying with check, mail your payment and make check payable to: Ashley Bromirski at 6413 Kit Creek Rd. Morrisville, NC 27560. The retainer fee will be deducted from your wedding day service total. \$25 fee for bounced checks.

CLIENT INITIAL: \_\_\_\_\_

**CANCELATION POLICY:** Cancellation of contract must be made in written format via email at least 30 days prior to your reserved wedding date or you will be responsible for the amount of services agreed upon in this contract. In the event that extraordinary circumstances beyond client’s control (e.g., deployment, illness, emergency) prevent said client from giving their thirty days notice of cancellation, client shall provide documentation evidencing such extraordinary circumstances (e.g., military orders or a doctor’s note) for Radiant Beauty by Ashley’s consideration. Please note that the retainer fee detailed in “Booking” is non-refundable, regardless of circumstances. Radiant Beauty by Ashley reserves the right to cancel a booking if client is aggressive or disrespectful of her/owner Ashley Bromirski (or stylists/artists working for/with her if applicable) and client will not receive a refund of payments made.

CLIENT INITIAL: \_\_\_\_\_

**POSTPONEMENT POLICY:** Postponement of wedding must be made in written form via email at least 30 days prior to Client’s reserved date. Client will be responsible for payment of 50% of services agreed upon in this contract on the original due date and the remaining 50% of payment will be due 30 days prior to the new date. A non-refundable date transfer administration fee of \$100 will be due in order to transfer Client’s wedding day to a new dae at the time of date transfer. Client must provide Radiant Beauty by Ashley 2 or 3 potential dates within a 12-month period of the original date. In the event of a national emergency and the state/government has put restrictions on the beauty industry that prevents Radiant Beauty by Ashley from providing services, this fee will be waived for one date transfer, provided that the transfer falls within a 12 month period of the original date contracted. Please note that while Radiant Beauty by Ashley will consider all reasonable date transfer requests, Radiant Beauty by Ashley reserves the right to decline any such requests for any reason.

CLIENT INITIAL: \_\_\_\_\_

**CONSULTATION:** Pre-wedding consultations/trials are required for all brides to book with Radiant Beauty by Ashley (unless agreed upon prior or if circumstances do not allow). The consultation fee is non-refundable and due at time of service/date of trial. The consultation is not included in your booking minimum. Consultations are held in our home studio at 6413 Kit Creek Rd. Morrisville, NC 27560 in Kitt’s Creek Subdivision. Please see “*Your Bridal Consultation*” attachment for more details. No shows or last minute cancellations of consultation may result in a \$50 fee at Radiant Beauty by Ashley’s discretion. If Client, for whatever reason does not have a consultation than Client agrees to allow Artist to perform at their discretion, a “look” for the Client that incorporates the products, colors and techniques that Ashley Bromirski of Radiant Beauty by Ashley deems best for Client. Client understands and agrees that without having scheduled consultation to predetermine a set “look”, that Artist cannot be held liable if the other attendants, specified in this contract are not given the same length of time as a result of the Client’s application/style taking longer than anticipated.

CLIENT INITIAL: \_\_\_\_\_

**CONTACT:** Ashley Bromirski of Radiant Beauty by Ashley can be contacted via phone at (919) 610-8323 or via email at SmashArt@Gmail.com. When possible, it’s best to communicate through email so we have a record of our conversations. Texting is also an option but may be answered with a request to email so all correspondence remains organized.

CLIENT INITIAL: \_\_\_\_\_

**DELAYS:** A late fee of \$25 will be charged for every half hour of delay when a client is late for a scheduled service, the allotted booking time extends original agreement or if a client changes time of booking last minute and stylists are already on location to perform services. This will be billed to the Client and due at time of service.

CLIENT INITIAL: \_\_\_\_\_

**INABILITY TO PERFORM:** In the event that Radiant Beauty by Ashley is unable to perform the services agreed upon due to an emergency, illness or unexpected occurrence, a trusted substitute makeup artist will be assigned and informed of the contracted and discussed arrangements. If for whatever reason a replacement is also unavailable, a full refund on deposit and/or final payment will be refunded in full (does not include consultation fee).

CLIENT INITIAL: \_\_\_\_\_

**LIABILITY:** All brushes, hair and makeup products are kept sanitary. Makeup products used are hypoallergenic. Any skin conditions or sensitivities should be reported by the client to the makeup artist prior to application and, if need be, a sample test of makeup may be performed on the skin to test reaction. This includes any latex allergies as most lash glues contain latex. Client(s) agree to release the makeup artist Ashley Bromirski from liability for any skin complications due to allergic reactions. Extremely sensitive clients may prefer to use their own brushes, skincare and/or cosmetics to prevent complications. Ashley also has the right to refuse services of anyone presenting signs of concerning skin or eye conditions/infections (such as cold sores/herpes, conjunctivitis, etc.). If anyone in the bridal party has a virus, cold, etc. they should be put last on schedule to prevent any possible spread of germs. Please inform Ashley prior to start of day-of makeup applications so adjustments can be made.

CLIENT INITIAL: \_\_\_\_\_

**MINIMUM SERVICE FEE:** All weddings booked for Saturdays require a \$850 minimum service fee to book. Friday and Sunday weddings are negotiable however a minimum of \$275 will be required. These minimums do not include the initial consultation fee.

CLIENT INITIAL: \_\_\_\_\_

**PAYMENT:** Makeup Services are to be paid in full 3 weeks prior to the wedding date. An invoice will be provided via Square email which allows final payment to be made using credit card (with small convenience fee). Please inform Ashley if another payment method is preferred. Checks should be written directly to Ashley Bromirski. \$25 fee for all bounced checks. Note: No refund will be given for members of the wedding party who cancel/miss their appointment on the day of the wedding. I also understand I am responsible for balances from any members of my party who fail to provide payment. If time allows, anyone not listed on initial bridal agreement and day-of schedule may be accommodated for makeup. Payment due at time of services by cash, check or credit (small convenience fee for credit transactions). A la carte services, additional time and products not previously agreed upon may also be added if time and supplies allow at an additional rate.

**FINAL PAYMENT DUE:** \_\_\_\_\_ (3 weeks prior to wedding date & mark your calendar)

CLIENT INITIAL: \_\_\_\_\_

**PRODUCTS/TOUCH UPS:** The bride and bridal party are responsible for their own touch up products on the wedding day including but not limited to: lipstick, lip gloss, powder, etc. Complimentary Individual Touch Up Kits will be provided to paying clients and include: a breath mint, blotting papers, one preloaded sponge with oil absorbing translucent powder, q-tips and makeup remover wipe. Bride will supply her own lip color and/or lip gloss chosen or discussed at time of consultation. Artist can be scheduled in advance to remain on location for bride and/or bridal party for touch ups at a non-refundable rate of \$100/hour due at time of final payment. Exact timing and location must be agreed upon prior to the wedding day. If available, additional hours can be added on wedding day, payment due at time of service. Note that touch ups include standard touch up makeup such as powder, concealer and/or lip colors and do not include full face makeup changes unless agreed and discussed prior.

CLIENT INITIAL: \_\_\_\_\_

**SERVICE LOCATION AND REQUIREMENTS:** Location of services for the day-of-event will be at the discretion of the client however there are certain requirements the makeup artist needs for accommodation. A separate and dedicated work area needs to be made available for both the makeup and

hair stylist at said location. Ample lighting, preferably by means of natural light (such as a window) or room lighting is necessary for services to be performed properly. Please have counters cleared prior to arrival in designated areas. If possible, it's best to have hair stylists and makeup artists in separate areas due to aerosol sprays in air during makeup application. \*Makeup Artists will not work in a bathroom due to sanitary concerns/potential risks.

CLIENT INITIAL: \_\_\_\_\_

**APPOINTMENT TIMING:** The Bride will be allotted 45 minutes for makeup (time for hair determined prior with the chosen hair stylist at consultation). The Bridal Party will be allotted 30 minutes per person for makeup. Attendants who miss their original appointment will be taken after all other services have been completed if stylists are still on site, and may incur delay fees if services are outside original booking times. Cushion time will be added for set up/break down, final touch ups and incidentals. Time allotments reflect decades of experience however exact timing may vary per person and circumstance.

CLIENT INITIAL: \_\_\_\_\_

**TRAVEL FEE:** A travel fee may be charged to locations outside the Morrisville/Triangle area. Travel fees are determined based on location of venue and will be communicated upfront if applicable and included in total amount due 3 weeks prior to wedding date.

CLIENT INITIAL: \_\_\_\_\_

**SIGNATURES:** I, \_\_\_\_\_, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ have read, understand and agree to all conditions as listed in this agreement. I agree to pay the complete balance for my wedding party three weeks prior to the wedding date. I understand and will comply with the cancellation policy. Any concerns and/or questions regarding this contract need to be discussed prior to signing said contract. This contract is non-negotiable per Radiant Beauty by Ashley.

\_\_\_\_\_  
**Signature of Bride / Date**

\_\_\_\_\_  
**Signature of Makeup Artist / Date**